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DDI-966-67

CODIB-D-75

31 MAR 1967

**MEMORANDUM FOR:** Lieutenant General Joseph F. Carroll  
Director, Defense Intelligence Agency

**SUBJECT :** Reduction in Intelligence Support Services

1. Because of increasingly stringent manpower and budget constraints, we find it necessary to curtail support activities of the Directorate of Intelligence (DDI). Among those drastically affected are the document retrieval and copying services provided by the Office of Central Reference (OCR).

2. As you know, OCR has for many years provided such services for various components of the Department of Defense. This has been on an "as able" basis since our responsibility to the community for rendering such services is limited to that provided by the Biographic Register under DCID 1/9.

3. The following specific document services provided to the Department of Defense elements, including private and government agencies under contract to DOD, are among those we plan to terminate in time to effect savings by 1 July 1967:

- a. Document retrieval and copying of any non-CIA originated material.
- b. Document retrieval services associated with Special Intelligence.
- c. Intellofax - This includes both machine searches of our document index records and document retrieval and copying associated therewith.
- d. Retrieval and copying of CIA originated documents previously disseminated to DOD (except for archival service pursuant to CODIB-D-75, 30 Jan 61).

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4. Components of the Department of Defense using these services are quite numerous, and include, for example, 10 elements of DIA, NSA, 10 Naval, 9 Army and 6 Air Force commands, as well as various Defense organizations such as ARPA, JCS and senior service schools.

5. Let me assure you that we shall continue to support DIA and the Services in every way consistent with the Agency's mission. The full and free flow of information reports and finished intelligence will continue. Our biographic reference service will continue unimpaired, as will our support to you through programs such as [redacted]

[redacted] inter-library loan, servicing of [redacted]

6. I realize that the pattern built up over 20 years cannot be broken overnight. To explore what can be done to minimize disruptive effects on your operations, I suggest you designate an officer to meet with [redacted] Director of Intelligence Support [redacted]

/s/ R. J. Smith

R. J. SMITH

Deputy Director for Intelligence

cc: Director of Intelligence Support  
Director of Central Reference

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